



CLASS OF 2025 APPLICATION

The future of the Jefferson County area is directly linked to the quality of its leadership. Dedicated, trained and motivated community leaders will shape and determine the future of our region. The Jefferson Leadership Institute is a leadership development program that immerses participants in community issues through twelve full-day sessions, including a leadership retreat. The curriculum enables participants to develop their leadership capabilities, build strong relationships, and encourages involvement in effecting positive change in the community. Since the first class of 1992, the program has expanded to include over 600 alumni who are positively impacting our North Country Communities.

The Program

From the leadership kick-off in September and throughout the bimonthly full day sessions held through June, class members participate in discussions with community leaders, site visits, hands-on exercises, and analysis on issues of community concern such as education, human services, telecommunications, and economic development. Participants also learn critical skills, including collaboration, visioning, consensus building, and creative problem solving in addressing the needs of our community. The location and format of each session varies to give participants diverse experiences.

Participants learn valuable lessons in leadership to be utilized at the workplace and in the community. Within one year of graduation, it is the expectation that graduates will join an organization of their choosing as a board member. Throughout the program participants explore opportunities for board involvement across all sectors and areas of interest. The growing alumni network has a proud history of board involvement.

Benefits of the Jefferson Leadership Institute

For The Employer

- Develops increased leadership skills that can be used for greater organizational effectiveness.
- Presents opportunities to form strategic alliances and develops a regional network to help with business solutions.
- Promotes greater understanding of diversity that can be applied at place of employment.

For The Individual

- Provides experience in group dynamics, team leadership, presentation skills, and critical thinking.
- Acquaints participants with the community's continuing needs, challenges and resources.
- Builds an informed network of diverse colleagues for individual, business and community problem solving.
- Offers opportunities for participants to explore and strengthen personal leadership competencies.
- Builds confidence and motivation to become actively involved in promoting positive change for Jefferson County.

Selection Criteria

The selection process seeks to find individuals who show commitment and motivation to serve the Jefferson County area. Individuals should also show interest in seeking volunteer or appointed leadership roles, have the ability to set and achieve personal goals and have experience in community activities which indicate potential leadership.

Jefferson Leadership Institute proudly sponsored by:



Application Deadline: Friday, August 2, 2024 | Send To: allison@watertownny.com

Selection Criteria continued

Participants should show potential to shape policy and exert significant influence on critical issues facing the community. Participants are selected from written applications, based on their past involvement in the community and/or leadership potential.

The Participants

The members of the Jefferson Leadership Institute program reflect the diversity of the North Country communities. They include small business owners, public servants, corporate executives, non-profit and social service agency professionals, the faith community, and the community-at-large. The breadth and relevancy of the curriculum provide a valuable experience for newcomers and long-time members of the community.

APPLICATIONS MUST BE SUBMITTED BY FRIDAY, AUGUST 2, 2024

Each applicant will be notified as to the status of his or her application by August 30, 2024.

Applications should be typed and completed in full. Send to allison@watertownny.com

Personal Info

Name: _____

Address: _____

City: _____ State: NY Zip: _____

How long have you lived in Jefferson County? _____

Cell Phone: _____ E-mail: _____

Professional Info

Current Employer: _____

Current Job Title: _____

Address: _____

City: _____ State: NY Zip: _____

Work Phone: _____ E-mail: _____

Would you prefer we send JLI to your personal or professional email address? _____

List the last 3 positions held during the past 10 years beginning with your most recent:

<u>Employer</u>	<u>Title/Responsibility</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Education

Briefly describe your educational background. Be sure to include relevant career/continuing education training, extracurricular participation, honors, and significant achievements.

Accomplishment

What do you consider to be your most significant professional accomplishment to date and why?

General Information

1. How did you hear about the Jefferson Leadership Institute?

2. List a significant issue facing Jefferson County and suggest specific recommendations to address this issue.

3. What do you hope to gain from your participation in the Jefferson Leadership Institute?

Community Activity

1. Please list in order of importance to you, up to five (5) civic, professional, religious, community, athletic, social, or other organizations of which you are or have been a member. Please note any leadership roles held.

2. What do you consider to be your most important community service accomplishment to date and why?

3. What community service activities would you like to undertake in the future?

Special Honors, Awards or Recognition

List any special honors or awards you have received and the year you received it.

References

Please list two (2) personal and/or professional references who the Jefferson Leadership Institute may contact.

Name: _____

Daytime Phone: _____

Organization/Employer: _____

Position: _____

Name: _____

Daytime Phone: _____

Organization/Employer: _____

Position: _____

Requirements

In addition to the mandatory 1-day program kick-off (September 20th), there is a time commitment of 12 full-day sessions. Participants are expected to attend all sessions. Attendance at the kick-off is required.

I understand the goals and commitments of the Jefferson Leadership Institute. If selected, I am willing to attend all required sessions/functions sponsored by the Jefferson Leadership Institute and devote the time necessary to be a contributing member of the Jefferson Leadership Institute class.

Applicant Signature: _____ Date: _____

Tuition

Full tuition, \$1,500 for Chamber members, \$1,700 for non-members, is non-refundable. Tuition must be paid in full by the participant, his/her employer, or financial sponsor upon acceptance into the program.

Payment will be made by: _____ Employer/Sponsor _____ Participant

Scholarship Opportunity

Applicants who work for a nonprofit organization located in Jefferson County with 20 or fewer employees that is a member of the Greater Watertown – North Country Chamber of Commerce are eligible to apply for tuition assistance through the Northern New York Community Foundation. If this is applicable to you and you are interested in applying for assistance, please complete pages 6, 7, & 8.

Employer/Sponsor Commitment

This applicant has the approval of this organization and has our full support, if accepted, to devote the time required to participate in the program.

Full financial sponsorship of a candidate is \$1,500 (member) / \$1,700 (non-member). I agree to pay the tuition for the Jefferson Leadership Institute program for the above participant, if accepted. I understand tuition is non-refundable.

Employer/Sponsor Signature: _____ Date: _____

Employer/Sponsor Name (Print): _____ Phone: _____



Northern New York Community Foundation

----- *This page ONLY for applicants requesting tuition assistance* -----

Northern New York Community Foundation – Nonprofit Tuition Assistance

The Northern New York Community Foundation is partnering with the Greater Watertown – North Country Chamber of Commerce to provide tuition support for nonprofit employees applying to the Jefferson Leadership Institute program. The Chamber of Commerce and Community Foundation each believe in providing meaningful access to important sectors of the community through this leadership program. Please read the guidelines below to ensure eligibility for tuition assistance.

Eligibility

Applicants must be employed by a nonprofit organization located in Jefferson County with 20 or fewer employees. The applying nonprofit organization must be a current member of the Greater Watertown – North Country Chamber of Commerce in good standing.

Please state the amount, if any, you could contribute towards tuition: \$_____

Terms & Conditions

If an individual is awarded tuition assistance, the portion awarded will be paid directly to the Greater Watertown – North Country Chamber of Commerce from the Northern New York Community Foundation. The remaining amount, if any, is the responsibility of the awardee or employer of the awardee (indicated on application). The remaining amount must be paid prior to the program kick-off on September 20th.

----- *This page ONLY for applicants requesting tuition assistance* -----

Scholarship Application

1. Provide a brief narrative of your personal journey to leadership.

2. Describe your definition of leadership.

3. How do you envision the Jefferson Leadership Institute helping you accomplish your goals?

----- ***This page ONLY for applicants requesting tuition assistance*** -----

4. Please detail your reasons for needing tuition assistance.